

Record of officer decision

Decision title:	Decision to spend from the Property Services Estates Capital Works Programme to improve access paths at Hereford Crematorium and Cemetery
Date of decision:	30 July 2021
Decision maker:	Assistant Director for Technical Services.
Authority for delegated decision:	This decision is to apply for the spend of the budget as agreed by the key decision made on 31st March 2021 (Report Ref: Property Services Estates Capital Works Programme). http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7736
Ward:	Greyfriars
Consultation:	None.
Decision made:	That authorisation be given to implement the above recommendation in respect of the key decision dated 31 st March 2021 and spend within the approved budget for Condition Survey works at Hereford Cemetery and Crematorium, Property Services Estates Capital Works Programme CAP1143, of not more than £15k (inclusive of professional fees, contingencies, etc) and enter into an Agreement with S C Joseph Ltd.
Reasons for decision:	<p>The access roads and paths around the cemetery are in need of attention and this work will improve the access to and around the two existing memorials in the Garden of Reflection.</p> <p>S C Joseph Ltd have been identified as the bidder representing best value for money following a competitive tender and assessment process in accordance with Council procurement procedures. Quotations were invited from four prospective companies and two returned valid quotation for consideration.</p> <p>The work to be awarded to S C Joseph Ltd at a cost of £9,246.00.</p> <p>The overall budget of £65k is also to fund replacement floor finishes and the replacement of the screen to the Book of Remembrance building; all at Hereford Crematorium and Cemetery.</p>
Highlight any associated risks/finance/legal/equality considerations:	None.

Details of any alternative options considered and rejected:	Do nothing – This was rejected because a lack of investment on building improvement works on council property estate assets could render them to deteriorate further with likely risk to personal injury and in this case mourners.
Details of any declarations of interest made:	None.

Signed:
Chris Jenner, Assistant Director Technical Services

Date: 30 July 2021